

Anderson County Election Commission (ACEC) Minutes

**Thursday, July 17, 2025
4:00 p.m. ET, Room 118A, Courthouse**

I. Call to Order

The meeting was called to order at 4:01 p.m. by Chair Jane Miller. In addition to Miller, Commissioners David Bradshaw, Bill Gallaher, Marion Stanford, and William "Bear" Stephenson were present, along with Election Administrator Mark Stephens and Chief Deputy Kim Eby.

Visitors:

Attending from the public: Robert Walker.

A motion was made by Commissioner Bradshaw to approve the agenda. A second was made by Commissioner Stephenson with all voting in favor.

II. Public Comment (Previously approved motion limits each speaker to 3 minutes)

Public comments were made by Robert Walker regarding Open Government. Mr. Walker stated that he wanted more transparency from the board. He said that he would like to see the minutes, agendas and meeting dates posted on the website sooner.

Administrator Stephens said the July meeting date was posted in May, and the July agenda was posted on Monday July 14, which was three days prior to the meeting (state law requires the agenda to be posted two days prior). Minutes are posted to the website after they are approved.

III. Meeting Minutes

A motion was made by Bradshaw to approve the minutes from the May 8, 2025, meeting. Stephenson seconded the motion with all voting in favor.

IV. Administrator's Report

- **Voter List Maintenance**

Due to a state law change, a new Voter List Maintenance Policy needs to be adopted. Confirmation notices may be sent out to voters who have shown no activity during the last two November elections.

A motion was made by Commissioner Gallaher to adopt the updated policy. A second was made by Commissioner Stephenson with all voting in favor.

- **Operating Budget**

Administrator Stephens said that pending an invoice for the use of the Andersonville Early Voting site, the budget for FY 24-25 was complete. The budget ended up in the black again this year, with \$5176 being left unspent, which is returned to the County General Fund.

A copy of the current budget for FY 25-26 was distributed to the Commissioners. This budget was approved in June by County Commission providing the Election Commission with a budget of \$532,268 for the current fiscal year. Commissioner Bradshaw asked if ACEC needed to formally adopt this budget, and Stephens replied that it was the same identical budget that ACEC had approved earlier during the county budget request process. Commissioner Stanford asked what T2 Design (budget line item) was for, and Administrator Stephens replied T2 Design was Todd Temple, the ACEC Web Designer.

- **Quarterly Registration Inspection**

The board conducted the quarterly inspection of voter registration forms. 50 forms were inspected with no deficiencies found.

- **Machine Technicians**

Administrator Stephens informed the Commission that Mike Hamer had resigned as a Machine Technician. This leaves only Parker Shannon, who was hired in April 2025. Stephens said that three new Technicians needed to be recruited. As Shannon is a Republican, one Democrat needs to be hired. Two other additional Technicians are needed to fully replace the four personnel

who resigned since the last election in 2024. In total three Technicians (two Democrats and one Republican) will need to be hired. Commissioner Stanford asked what would be involved in the job and what the pay rate was. Stephens replied that it was a part time position, and the pay rate was \$15.50 per hour.

- **Hart Vanguard**

Administrator Stephens informed the Commission that the office staff had attended a webinar from Hart InterCivic that introduced the new Hart Vanguard voting system. The new system has additional security features from software to self-contained electrical plugs. Stephens said that no information has yet been provided by the State regarding whether or when a voting system change will be required.

- **2026 Election Year**

Commissioner Bradshaw asked if any candidates had filed Treasurer Statements for the 2026 elections. Administrator Stephens said there had been a few filed so far. Stephens stated the dates for the 2026 elections are May 5, August 6, and November 3. Commissioner Stanford asked about the deadline for filing a petition, and Stephens said that he would provide those dates for her after the meeting.

- **Other**

Visitor Robert Walker asked about the Performance Review for Administrator Stephens. Chair Miller reported that the review was completed on Friday, July 11.

V. Review of Previous Action Items

None.

VI. New Action Items

1. Place the photo of the new Election Commission onto the website – Mark Stephens.
2. Place the signed minutes for March and April on the website – Mark Stephens.

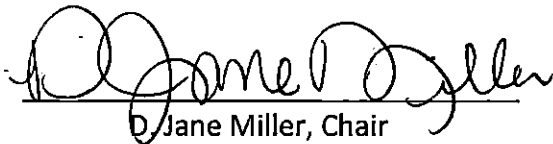
3. Chair Miller asked the Commissioners to review the website for any content revisions/additions, and to bring this to the next ACEC meeting on August 21, 2025.

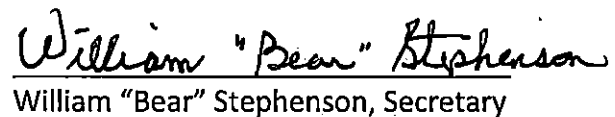
VII. Set Next Meeting

The next ACEC meeting was set for August 21, 2025 at 4:00 pm in Room 118A of the Anderson County Courthouse.

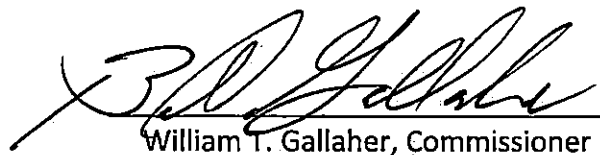
VIII. Adjourn

A motion to adjourn was made by Commissioner Gallaher with a second by Commissioner Stephenson. All voted in favor, and the meeting was adjourned at 4:46 p.m.


D. Jane Miller, Chair


William "Bear" Stephenson, Secretary


David Bradshaw, Commissioner


William T. Gallaher, Commissioner


Marion Stanford, Commissioner