Anderson County Election Commission Minutes

Thursday, April 17, 2025
4:00 p.m. ET, Room 118A, Courthouse

I. Call to Order

The meeting was called to order at 4:09 p.m. by Chair Jane Miller. In addition to Miller, Commissioners David Bradshaw, Bear Stephenson and Marion Stanford were present along with Election Administrator Mark Stephens, and Deputies Tina Price and Shawn Rogers. Absent was Commissioner Gallaher.

Visitors:
Attending from the public were Mike Hardy, Liz Ibbotson, Chase Lindsey, Donna Maloney, Wendy Maness, Amy Poteet, Anne Powell, Danny Powell, and Robert Walker.

A motion was made by Commissioner Bradshaw to approve the agenda. A second was made by Commissioner Stephenson with all voting in favor.

II. Public Comment (Previously approved motion limits each speaker to 3 minutes)

Public comments were made by Robert Walker regarding performance reviews.

Commissioner Bradshaw responded that he within the past month he had completed the county's standard performance review form. Chair Miller responded that the ACEC had received input regarding the performance review process and that the intention was to have the Election Administrator's performance review done by June 1, 2025. She reiterated that there will be no public report on performance reviews.

III. Meeting Minutes

A motion was made by Bradshaw to approve the minutes from the March 20, 2025 meeting. Stephenson seconded the motion with all voting in favor.

IV. Administrator's Report

- **Swearing in of Election Commission**
  Commissioners Miller, Bradshaw, Gallaher, and Stephenson received notice from the State Election Commission of re-appointments for the two-year term. Chair Miller introduced Marion Stanford who was newly appointed to a two-year term. Miller, Bradshaw, Stephenson, and Stanford were ceremonially sworn in by Judge Ryan Spitzer with Gallaher to be sworn in at a later date. All oaths will be mailed in accordance with state law to be in compliance with the April 28th deadline.

- **Reorganization of Commission Officers**
  A motion was made by Bradshaw and seconded by Stephenson to retain Miller as Chair with all voting in favor. A motion was made by Bradshaw to make Stephenson Secretary with a second by Stanford and all voting in favor.

- **Quarterly Registration Inspection**
  The board conducted the quarterly inspection of voter registration forms. 50 forms were inspected with no deficiencies found.

- **IT News and Future Plans**
  Brian Young will attend a future meeting to give IT system update.

- **Current/ New Year's Budget Update**
  Waiting on one invoice. Not required to attend any future budget meetings.

- **SAVE Act Response**
  Executive Order titled, Preserving and Protecting the Integrity of American Elections was issued on March 25, 2025. This EO addresses The Safeguard American Voter Eligibility (SAVE) Act, focusing on documentary proof of citizenship to register using federal forms. While each county in Tennessee operates independently to maintain voter integrity, none are compliant with this President's mandate. As of yet, no federal instructions have been given but Anderson County uses a VVSG (Voluntary Voting System Guidelines) system which does not fit the guidelines and a new system will most likely be

needed. According to the EO, compliance is required within 180 days or before next election. Federal funding may be possible.

V. **Review of Previous Action Items**

None.

VI. **New Action Items**

None.

Set Next Meeting

The next meeting was set for May 8, 2025 at 4:00 pm in Room 118A of the Anderson County Courthouse.

Adjourn

A motion to adjourn was made by Commissioner Bradshaw with a second by Commissioner Stephenson. All voted in favor and the meeting was adjourned at 4:35 p.m.

D. Jane Miller, Chair

William "Bear" Stephenson, Secretary

David Bradshaw, Commissioner

William T. Gallaher, Commissioner

Marion Stanford, Commissioner